

Bennett Memorial Diocesan School

Provider Access Policy

January 2018

Introduction

This policy statement sets out Bennett Memorial Diocesan School's arrangements for managing the access of providers to pupils at the academy for the purposes of giving them information about the provider's education or training offer.

This complies with Bennett Memorial Diocesan School's legal obligations under Section 42B of the Education Act 1997

Context

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- To benefit from the co-ordination of West Kent's Enterprise Adviser Network for relevant opportunities and careers advice and employability skills in these and other areas.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact, Mrs Chris Woollett, Assistant Headteacher. Telephone: 01892 521595 Email: woollett@bennett.kent.sch.uk. Alternatively, for a more integrated approach providers may wish to contact Simon Harris of West Kent's Enterprise Adviser Network, who co-ordinates the provision and availability of careers advice and employability skills in schools: Simon.Harris@sevenoaks.gov.uk

Opportunities for access

Wherever possible we seek to integrate the information from providers into our existing advice and guidance programme. This should be discussed and agreed as part of the request for access.

The school policy on safeguarding, which can be found on our website, sets out the school's approach to allowing providers into school as visitors to talk to our students.

Applications for access will be treated positively in the context of this policy. In line with our safeguarding policy, all presentations to students will have to be approved in advance. The grounds for refusal to grant access will be if it is apparent that any presentation is not impartial or not likely to promote the best interests of the students to whom it is given.

Premises and facilities

Bennett Memorial Diocesan School will endeavour to make accommodation available for discussions between the provider and students, as appropriate to the activity and timing. This will all be discussed and agreed in advance of the visit with the Assistant Headteacher. The school has a variety of premises which might be relevant including our sixth form centre, learning resources centre, as well as individual classrooms and meeting rooms.