



## Application form for Instrumental/Vocal Lessons

# Bennett Music Academy

<b>Student Surname:</b>	<b>Student Forename:</b>
<b>Year Group:</b>	<b>Date of Birth:</b>

### Instrument for which you are applying

Please tick only one box. Use another form if you wish to apply for more than one instrument

	<input type="checkbox"/>	Grade*		<input type="checkbox"/>	Grade*		<input type="checkbox"/>	Grade*
Singing	<input type="checkbox"/>		French Horn	<input type="checkbox"/>		Saxophone	<input type="checkbox"/>	
Piano	<input type="checkbox"/>		Euphonium	<input type="checkbox"/>		Drum Kit	<input type="checkbox"/>	
Organ	<input type="checkbox"/>		Trombone	<input type="checkbox"/>		Orchestral Percussion (xylophone, glockenspiel, timpani, snare drum)	<input type="checkbox"/>	
Violin	<input type="checkbox"/>		Tuba	<input type="checkbox"/>			<input type="checkbox"/>	
Viola	<input type="checkbox"/>		Flute	<input type="checkbox"/>		Guitar (Bass)	<input type="checkbox"/>	
Cello	<input type="checkbox"/>		Oboe	<input type="checkbox"/>		Electric Guitar	<input type="checkbox"/>	
Double Bass	<input type="checkbox"/>		Clarinet	<input type="checkbox"/>		Classical Guitar	<input type="checkbox"/>	
Trumpet	<input type="checkbox"/>		Bassoon	<input type="checkbox"/>		Recorder	<input type="checkbox"/>	
Theory	<input type="checkbox"/>			<input type="checkbox"/>		Music Aural	<input type="checkbox"/>	

\*Please provide latest grade taken or an indication of current level. Please write 'B' if you are a complete beginner. You may use the back of this form to tell us more about your music background.

**Fees:** £180 per term for 10 x 30 minute lessons

**Notice of withdrawal:** Lessons are arranged in blocks of ten, paid for in advance. If lessons are to be discontinued, 5 lessons' notice is required. Written notice of withdrawal must be given to the individual teacher at or before the 5<sup>th</sup> lesson or half the following block of lesson fees must be paid.

<b>I agree</b> to the terms and conditions for Bennett Music Academy Instrumental/Vocal lessons stated overleaf and page 12 of the Parents Information booklet.			
Signed (Parent/Guardian)		Date	
Print Name			
Telephone Number			
Address			
Email Address			

**Once completed, this form should be handed to the BMA Administrator, Mrs Paulina Wookey**

# TERMS AND CONDITIONS FOR MUSIC LESSONS

## LESSONS & INSTRUMENTS

1. There will be 30 lessons per academic year (an average of 10 per BMA term).
2. The lesson timetable will be rotated to ensure students do not miss the same curriculum subject each week. Timetables will be displayed on the music notice board and emailed to parents. It is up to the student to check their lesson times.
3. Lessons missed by pupils will not be credited, unless adequate notice has been given to the teacher and it is possible for them to rearrange their schedule. There will be no credit for leave taken by pupils during a term, or for lessons missed due to student sickness or school trips. It is the student's responsibility to arrange a swap with another student once timetables have been published; parents are welcome to email BMA staff directly as soon as a potential clash becomes apparent. Please note that music lessons continue during exam periods and students affected by exams/study leave should contact their teacher well in advance to arrange an alternative timetable.
4. Should a lesson be cancelled due to circumstances beyond the control of the teacher, they will take all reasonable steps to make it up. This includes days where the school is shut to students.
5. **If you wish to discontinue lessons, written notice must be given to the instrumental /vocal teacher and the BMA Administrator at or before the fifth lesson, or half the *following* lesson fees must be paid (£90).**
6. Lessons will continue from one academic year to the next unless the correct notice is given or the student leaves the school.
7. BMA and its teachers reserve the right to discontinue lessons at any time.

## PAYMENT

8. Lessons are arranged in blocks of ten and must be paid for in advance. Please note some terms may contain more than 10 lessons and therefore invoices may be issued at the start of the next 10 lessons instead. Payments are made directly to the teacher (details on invoice).
9. Payment for lessons must be made by the date specified by the teacher; if payment is not received by this time, the student will not be included on the timetable.
10. Details of the music bursary can be found on the Bennett website. If you are eligible, you will need to notify the School Business Manager of any changes in financial circumstances during the year.

## YOUR COMMITMENT

11. Please make sure that your child brings their instrument to the music lessons at school (excluding piano and drums) and takes them back home afterwards.
12. Please arrange a fixed practice time at home if possible. We strongly recommend that voice and instrumental students practice for at least for twenty minutes daily. More after a year or two.
13. Please support your child by ensuring they know the dates and times of their music lessons.



**Bennett Music Academy**