



Kent 16+ Travel Card

Students wishing to travel **by bus** will need to apply for a 'Kent 16+ Travel Card,' from June 2018.

The Travel card is available to all year 11 students going into post 16 education and also all current year 12 students. The pass itself allows unlimited travel on most buses in Kent, so long as you live in Kent and costs £400 per annum. To find out more information and to see if you are eligible for a Kent 16+ travel card please refer to the KCC website, www.kent.gov.uk/post16travel

Eligibility:

- You **MUST** be a resident of Kent (i.e. paying council tax to a Kent district council). We are aware that some of our students are resident in Kent but NOT paying council tax to KCC, these students are NOT eligible to apply and parents should contact their local authority to see what scheme is available to them.
- Available to students starting year 12 and 13 in September 2018.

How to apply:

- From June 2018 the application process is changing. Application and payment is now made direct to KCC by students. Payments can be made in 2 instalments of £200, or a one off £400.
- Students can apply online at <http://www.kent.gov.uk/roads-and-travel/travelling-around-kent/bus-travel/bus-passes/16-travel-card> or by post sending an application form, payment and passport photograph to; Kent 16+ Travel Card, Kent County Council, Public Transport, PO Box 441, Aylesford, Kent ME6 9HJ.
- **To ensure cards can be available on the first day of the new academic year, applications must be received by Public Transport no later than Friday 13 July 2018.** Renewals are not automatic and every student wanting a pass from September will need to apply. Applications can take up to 28 days to process. KCC will not refund any bus fares incurred in this period.
- Applications can be made at any time of year until May 2019. Applications for second half year passes can be made from 19th November and should be received by KCC Public Transport by 4th January, if students are to be sure of having their pass for the start of term 4.
- Passes will continue to be sent to Bennett Memorial for collection on the first day of term, or as soon as the pass is ready.
- Refund requests can be made to KCC as long as the pass is returned to KCC by Friday 24th May. The amount due to be refunded will be calculated based on the number of full academic terms remaining minus a £10 administration fee. Passes returned unused or not collected before the start of the academic year can get a full refund minus the £10 fee. A term is calculated as having a value of £66.67 based upon the £400 annual cost divided by the 6 school terms.
- If a student is leaving Bennett Memorial, please advise KCC Public Transport, the student can then continue to use their card to travel to the new learning provider.
- If students wish to apply for a Bursary, to fund this expenditure, please see Guidelines and complete the application form available on our website:
<https://www.bennettmemorial.co.uk/wpcontent/uploads/2018/06/Bursary-application-from-2018-2019.pdf>
This should be returned to Mrs M Leigh, Finance Office, with the financial evidence as soon as possible. A decision will then be made by the school, before 13th July if possible, so the pass can be ordered and be available at the beginning of Term 1. This Bursary will become repayable if a place in the sixth form is no longer available in September.

