

1. Title.

1.1 The name of our Association shall be The Bennett Memorial and King Charles' Association (BMKCA).

1.2 A change of name can only be carried out on two conditions:

- i) If agreed unanimously by all committee members
- ii) If it maintains the names of both Bennett and King Charles' to hold these in perpetuity.

2. Mission.

2.1 To engage members and friends of the schools, past and present, to celebrate and proliferate excellence in education; fulfilment in community and compassionate service. This is summed up in the tripartite motto: 'For friendship. For service. For opportunity.'

3. Objectives.

In line with our mission we seek:

- i) to reach out in friendship to members of the schools and enable them to continue an interest in the life of the school.
- ii) to serve the school community in supporting key events, but also to fund projects and prizes in school and in the local community that fulfil the missions of the schools and honour their foundations.
- iii) to provide opportunities for friends and alumni to bring experience and expertise to enhance the curriculum and co-curriculum experience of students.

4. Membership.

4.1 Any alumni of the schools have a right to be a member of the Association and have one vote provided any subscription requirements are paid and provided the committee have not voted to deem their membership inappropriate for safeguarding or other purposes.

4.2 Membership of the committee must be elected by vote.

5. Committee.

5.1 The committee should have not more than twelve and no less than three members.

5.2 A minimum of one member of Bennett staff and one Bennett parent must be on the committee.

5.3 Committee meetings shall be held as necessary to further the aims of the Association

5.4 Minutes shall be kept of all meetings and circulated to committee members.

5.5 Elected officers shall be President, Chairman, Secretary, Treasurer and other roles may include co or vice roles of the aforementioned posts, Events Manager, Publicity Manager, Membership/Alumni Manager, Community Manager.

5.6 The post of President will be elected from a serving committee member. All designated committee roles shall be elected by vote at the AGM.

5.7 Retired presidents have the right to be ex-officio committee members

5.8 Committee members shall have one vote with the President maintaining a casting vote.

6. Annual General Meetings.

6.1 A minimum of 21 days notice should be given of the AGM to the Association members.

6.2 Nominations for vacant positions on the committee shall be lodged with the secretary in advance of the AGM, although nominations can be taken from the floor in the meeting.

7. Subscriptions.

7.1 The committee will agree on subscription costs for all members in keeping with the purposes of the Association and to seek to balance the means of revenue with the privilege of those wanting to maintain membership.

7.2 Members will be kept up to date with the details of the Association via regular updates on the website.

7.3 Members will have their permission requested to hold their contact details in compliance with GDPR and these will not be shared with third parties without explicit consent.

8. Finance.

8.1 The Association will be run as a not-for-profit organisation and shall have its own account administered by a Treasurer.

8.2 It will have three signatories any two of which can countersign the withdraw of properly authorised funds by the committee.

8.3 All monies raised on behalf of the BMKCA shall be applied to further the objectives and for no other purpose.

8.4 The annual accounts will be presented at the AGM and will have been subjected to an independent review.

8.5 Alteration to the constitution.

8.6 This constitution may be altered at the AGM or Special General Meeting.

8.7 Due notice of the proposed alteration must be given in writing to the secretary three days prior to the AGM.

8.8 A majority of 75% of the members present and eligible to vote is required to pass such a proposed alteration (with the exception of the name of the Association set out in item 1).

**This constitution was adopted as the Constitution of
The Bennett Memorial and King Charles Association of Tunbridge Wells, Kent**

Signed

Chairman

Signed

Treasurer

Signed

Secretary