

# Bennett Memorial Diocesan School Charity



Culverden Down, Tunbridge Wells, Kent. TN4 9SH  
Registered Charity No.1061647

I wish to make monthly donations to the Bennett Memorial Diocesan School Charity of £15 \* / £20 \* / £25 per month \* / or £..... per month\* while my child/children are at Bennett Memorial Diocesan School (\*delete as appropriate).

Please circle:

Name of Child/Children..... (Year 7 / 8 / 9 / 10 / 11 / 12 / 13 2023/2024)

NAME OF PARENT (who should be a taxpayer)  
& ADDRESS

.....

.....

.....

Postcode : .....

## Boost your donation by 25p of Gift Aid for every £1 you donate:

The following is a Gift Aid Declaration so that tax can be recovered on all gifts you make to the above Charity (please delete this declaration if not applicable):

I want to Gift Aid my above donation, and any donations I make in the future or have made in the last 4 years to Bennett Memorial Diocesan School Charity.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signed by the Taxpayer ..... Date: .....

### 1) I have set up an internet banking transfer for the amount detailed above, monthly UFN to:

Lloyds Bank plc., 82 Mount Pleasant Road, Tunbridge Wells (30-98-77) for the credit of Bennett Memorial Diocesan School Charity.  
Account No. 38874168 Reference: Name of Child and Year Group please. YES / NO

Or

### 2) I wish to pay by Standing Order and have completed the form below: YES / NO

**Please notify the charity at:** leigh@bennett.kent.sch.uk **if you:**

Wish to cancel this declaration. Change your name or home address. No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self -Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

We keep your personal data in an identifiable form for as long as we have a legitimate reason to use the data and as required by law. If we claim Gift Aid on a donation you make, we are required by HMRC to keep data related to your donation for six years after the tax year in which the donation was made.

If you have any questions about how the GDPR affects the charity please contact our Data Protection Officer for Tenax Schools Trust: Mrs C Dottridge, CFO, Tenax Schools Trust c/o Bennett Memorial Diocesan School, Culverden Down, Tunbridge Wells, TN4 9SH 01892 521595 [DPO@tenaxschoolstrust.co.uk](mailto:DPO@tenaxschoolstrust.co.uk)

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## Standing Order

Please complete the following in BLOCK CAPITALS:

To the Manager (name & address of your bank): .....

Please pay on the ..... day of ..... 2023

the sum of (words) ..... (£.....)

to Lloyds Bank plc., 82 Mount Pleasant Road, Tunbridge Wells (30-98-77) for the credit of Bennett Memorial Diocesan School Charity, Account No. 38874168 and thereafter make like payments monthly until ..... 20..... \* or until further notice\* (\*delete as appropriate).

Payment Reference (Name of child/children): .....

Account Name: .....

Account No: ..... Sort Code: .....

Name and Address .....

Signed: ..... Date: .....

**PLEASE return this completed document to: Mel Leigh BMDS Charity at above address or copy by e mail to [leigh@bennett.kent.sch.uk](mailto:leigh@bennett.kent.sch.uk)**